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ARTS



CULTURES COMMITTEE

8800 GROSSMONT COLLEGE DRIVE • EL CAJON, CA 92020 • 6196447000  
[WWW.GROSSMONT.EDU/WACC](http://WWW.GROSSMONT.EDU/WACC)

Dear World Arts & Cultures Committee (WACC) Grant Applicant:

Thank you for choosing to apply for a grant from WACC.

WACC aims to foster and enhance a climate of appreciation and respect for the diversity of cultural values, ideas and expressions represented by our students, staff, faculty and the world in which we live. We strive to accomplish our mission by bringing diverse events on campus, reflecting the college's position in today's global society.

While the fall and spring semesters are in session, WACC meets monthly to review and determine the status of its grant applicants. Meeting dates, comprehensive checklists, important forms, sample applications, and other resources to guide you through the application process can be found on the WACC website at [www.grossmont.edu/WACC](http://www.grossmont.edu/WACC). The following list, however, stipulates what every applicant should know before requesting a WACC grant:

- Requests for funding from WACC must be made using the attached application. Your application must be typed and delivered by e-mail to [Grossmont.WACC@gcccd.edu](mailto:Grossmont.WACC@gcccd.edu).
- Requests will be considered as they are submitted on a "rolling basis" with earlier submissions preferred. Grant applications received in advance of the week of our scheduled meeting have a higher probability of being reviewed that month.
- **Requestors will receive notification of their status generally within one week after the grant has been reviewed.**
- Grants may be used for costs such as speakers, films, and educational/cultural performances.
- Grants may *not* be used for costs such as food (unless related to the cultural experience of the event), alcohol, scholarships, sponsorship of other organizations, fundraisers, items for personal use, salaries and benefits, or off-campus activities.
- Applications must demonstrate how the funds will meet the values of the WACC mission statement and impact the educational and cultural experience of our students.
- Responses to questions on the application should reflect, and, in some instances, specifically outline relevant learning outcomes.
- Proposals should demonstrate consideration for cost/value ratio, including such factors as the number of students who will benefit and the cumulative impact of the event.
- Funds awarded by WACC must be expended by June 30th of the fiscal year in which they are granted; unexpended funds will be returned to the general fund. All expenditures must be reconciled within 30 days after the event.
- Grant recipients are required to ask participating event organizers and attendees to complete a brief survey about the value of the WACC-sponsored event. Surveys must be completed and submitted to the [Student Affairs Office](#) within one week of the event's completion.
- **Requisitions to pay speakers or order supplies must be entered in Workday within a week after you have received an approved request.**

Please feel free to direct questions by e-mail to [Grossmont.WACC@gcccd.edu](mailto:Grossmont.WACC@gcccd.edu), the [Student Affairs Office](#), or call 619-644-7600. The World Arts and Cultures Committee looks forward to receiving your completed application, and to the privilege of potentially sponsoring your event/activity.

# WORLD ARTS AND CULTURES COMMITTEE (WACC) GRANT REQUEST APPLICATION 2018-2019



The Grossmont College World Arts and Cultures Committee aims to foster and enhance a climate of appreciation and respect for the diversity of cultural values, ideas and expressions represented by our students, staff, faculty and surrounding world in which we live. We will strive to accomplish our mission by bringing diverse events on campus, reflecting the college's position in today's global society.

Request Submission Date: \_\_\_\_\_ Name of Activity: \_\_\_\_\_

Proposed Event Date: \_\_\_\_\_ Amount Requested: \_\_\_\_\_ Estimated Number of Student Participants: \_\_\_\_\_

Grant Requestor Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

## I. PROPOSED ACTIVITY BUDGET:

### A. Please provide a detailed, itemized summary of expenses for your proposed activity.

Complete or partial funding may be requested.

| Category  | Item Description | Amount Per Item | Estimated Total Expense | Amount Requested from WACC |
|---|------------------|-----------------|-------------------------|----------------------------|
| Supplies and materials (ex. printing of handouts)                                   |                  |                 |                         |                            |
| Equipment (rental unless purchase cost is less)                                     |                  |                 |                         |                            |
| Program publicity   |                  |                 |                         |                            |
| Speaker/Performance Fee   |                  |                 |                         |                            |
| Travel, lodging and per diem  |                  |                 |                         |                            |
| Evaluation activities   |                  |                 |                         |                            |
| Program documentation (ex. video, audio or media archival recording)                |                  |                 |                         |                            |
| Food and beverage (restricted and must be linked to broadening cultural competency) |                  |                 |                         |                            |
| Other (please specify)  |                  |                 |                         |                            |
| <b>Total Requested</b>  |                  |                 |                         |                            |

### B. Other than the World Arts and Cultures Committee, are you seeking additional sources of funding for your proposed activity? (Check all that apply.):

- District Funds  No  Yes
- College Funds  No  Yes
- Departmental Funds  No  Yes
- Grant  No  Yes
- College Support Grant (GCCCD Foundation)  No  Yes
- Associated Students of Grossmont College  No  Yes
- Inter-Club Council  No  Yes
- Other Funding Source(s) (Provide additional detail):

C. Has your proposed activity already received any other financial support?

No       Yes (Provide a detailed, itemized summary of all sources and funds allocated.)

II. **ACTIVITY PROPOSAL & OUTCOMES:**

A. Describe your activity:

B. Explain how it will support the mission of WACC in fostering and enhancing a climate of appreciation and respect for the diversity of cultural values, ideas and expressions represented by our students, staff, faculty and surrounding world in which we live.

C. Will your event align with Grossmont College's Strategic Plan? Link to Strategic Plan: <https://www.grossmont.edu/college-info/planning/Planning/files/Strategic-Plan-Grossmont.pdf>

D.  No       Yes (If yes, which one(s) and explain how your request aligns with our strategic plan.)

**Explain.**

E. How will your event increase awareness and understanding regarding cultural diversity?

F. How will your event challenge pre-existing stereotypes?

**III. PARTICIPATION & COLLABORATION:**

- A. Please identify and describe in your department and outside of it, sources of collaboration for this activity.

**IV. PUBLICITY & FACILITIES REQUEST:**

- A. On campus, where do you plan to host the activity? Have you submitted a Facility Request (available on Forms Depot) to Instructional Operations?

- B. In what ways do you plan to publicize and promote your activity (check all that apply)?

- |  |   |
|--|---|
| <input type="checkbox"/> Campus Calendar           | <input type="checkbox"/> Social Media                             |
| <input type="checkbox"/> Weekly Digest             | <input type="checkbox"/> Television Monitors in Building 10 or 60 |
| <input type="checkbox"/> Flyer                     | <input type="checkbox"/> The Summit                               |
| <input type="checkbox"/> Griffin Radio             |   |
| <input type="checkbox"/> Instructor/Course Related |   |

Other (Specify below):

**Please contact the Office of College and Community Relations for additional promotional opportunities.**

**Applications must be typed and submitted electronically to [Grossmont.WACC@gcccd.edu](mailto:Grossmont.WACC@gcccd.edu).**

The World Arts and Cultures Committee meets monthly to consider grant requests. Grant requests must be submitted at least one week prior to the meeting date to allow thorough review of your proposal. Please refer to the WACC Website ([www.grossmont.edu/WACC/](http://www.grossmont.edu/WACC/)) for meeting dates. Please note that WACC does not meet during the summer or over winter recess (December/January).